

WeCAN Board Meeting
Minutes
May 20, 2015
Prepared by Leah Rounds

AGENDA

- 6:00: Call to Order
- 6:05: New Approval Process for Monthly Minutes-Leah
- 6:10: Discuss Agenda for June General Meeting
 - Does Cameron still want to present?
 - City of Denver Dumpster Transition
 - DMV - Tony Frazzini?
- 6:20: Garage Sale Check-in
- 6:30: Discussion Regarding By-Laws/Articles of Incorporation
 - Talk about votes taken for Arroyo Village and SWAC
 - BID Good Neighbor Agreement
- 6:50: Complete Discussion Regarding the Budget
- 7:20: Adjourn

MINUTES

The meeting was called to order at 6:05pm by Nadia Patrick

In attendance – Barbara Baker, Bill Baker, Diana Dietvorst, Jim Dietvorst, Cindy Gallard, Suellen Mack, Josh Patrick, Nadia Patrick, Leah Rounds, and Brittney Vernon

New approval process for minutes. Bring copies to the board meetings and have people read and approve. Must have gone to the meeting to approve them. Minutes need to be approved by the majority of those board members who attended. Leah will keep track of those board members who attend the general meeting.

Garage Sale check-in – Donations have been lower this year. There are still donations coming in through the Highlands Mommies group. Have plenty of storage space now. Sale is 2 weeks away.

Discussion Regarding By-Laws/Articles of Incorporation

- Revisions and edits are needed. Currently have two versions of by-laws. Nadia has offered to go through them and clean them up with necessary edits and amendment changes that have not been added

- *See attached PDF file of the proposed amendment changes
- In regards to the specific timeline – written for newsletter, two weeks before-hand for website seems excessive, do an email blast 72 hours before. Possibly do a written OR electronic announcement on votes.
- Need to give people in the community time to learn about the issue and vote. Vote announcements need to be timely. Shouldn't be doing votes in the last minute, but also don't want to miss out on a vote if the issue is important
- The BID, developers, etc. need to have a copy of the voting process.
- Zoning issues need to go through the ZAG, then the board, then general membership
- ZAG consists of 3 professionals in the zoning profession. ZAG has not submitted a process for dealing with zoning issues that come in yet
- Will not take a vote if there is not enough time or notice to present the issue. Can still provide a platform for presentation and provide information for individuals to write letters
- Need to give 30 days' notice for any amendments, changes to by-laws, etc. Will present these changes in June, vote on them in July
- JPUN has a good process in place we can look at. Need to meet with ZAG to get steps in place, a form letter that can be sent to developers, etc. as requests come in
- Alan needs all of this info and to update the website
- Girls Inc. has a coding program, perhaps include them in electronic WeCAN communications?
- Possibly hold a contest for a new WeCAN logo, get an art student to volunteer
 - Motion to present this proposed amendment at the June general membership meeting with Nadia's updates to the by-laws, seconded, all voted in favor, motion carried
- New members can register at general membership meetings but can't vote until the following meeting
- Member renewal is done automatically if an email is opened, sign-in at a meeting, or renew online themselves. This amendment was approved in 2014 and needs to be added to the by-laws. Leah will get that information to Nadia. A membership list should be updated quarterly
- Any amendments need to be dated, signed by the President upon approval, then put away

Good Neighbor Agreement by the BID was recently signed by Southwest Alternative Care. SW had their public hearing for a recreation license today, many people came out in support

Agenda for June General Meeting

- Dumpster to cart transition from Denver Waste Management
- Taylor and McKayla to present from the Sustainable Neighborhood Network
- Present By-law changes

Complete Discussion Regarding the Budget - Reviewed 2014 budget, 2015 year-to-date budget, and detailed breakdown of expenses and income

- Checking is currently at \$1,100, there is roughly \$15k in one savings account, and \$5k in another savings account
- There is a current \$6/month fee for the debit card. Cindy will look into this
 - Motion to move \$2,000 from the larger savings account into the checking account, seconded, all voted in favor, motion carried
- Need to think about having more fundraising events/bringing in more money
- Do not hand out more money than we are bringing in each year
- There is a \$10k reserve in place
- For Colfax Elementary, supporting the spring carnival instead of school supplies
- Price for metal recycling has greatly reduced
- Decided on a \$1k contribution to Confluence Ministries each year
- Can start asking for donations from the general membership. Ask for donations in the newsletter, can receive a charitable tax deduction. Add donation button back to website
- Cindy has the tax-exempt paperwork, she will email it to Nadia
- By-law changes need to be posted to the website
- ECM needs a check for \$170 for the clean-up day lunch. Truman from SWAC has offered to fund up to \$300 for each clean-up day, Josh will ask him about this contribution. Diana will deliver the check to ECM
- PO Box received its first piece of mail, a thank you card from Colfax Elementary
- 2015 Expenses
 - Administrative expenses - \$200
 - Events - \$600
 - Fees - \$100 (Cindy will look into these)
 - Insurance - \$1,100
 - Newsletter - \$1,500
 - Confluence Ministries contribution - \$1,000
 - Colfax Elementary contribution - \$500
 - Total Expenses = \$5,000

- Can buy old Denver Post newspaper machines to put the newsletters in. Josh will look into this more
- Garage Sale funds go to the WeCAN Cares Fund, last year it raise \$1,300, \$1k went to Confluence's computer lab
- \$5,000 is a good sustainable amount for this organization to run

Discussion on fundraising efforts and business ads/sponsorships

- A few newsletter ads still do come in. Currently cost \$35, should be raised. Nadia will talk to Dan Shah about what he thinks a fair amount for an ad should be
- Suellen will ask Lake Steam Baths if they would want to sponsor the newsletter again
- Could ask EFG or the Alamo Drafthouse to sponsor the newsletter
- Nadia will make a flyer for businesses with ad and sponsorship information
- Need to come up with a basic policy for the ads. Only certain types of businesses? Want the community to be involved. Would be a good way for new businesses coming in to promote themselves.
- Need to start promoting the ad space for the newsletter
- The time spent on the recycling could be spent on business ads
- Possibly find a newsletter sponsor for the whole year (Alamo Drafthouse?)
- Sponsorship package needs to be developed. Jim and Diana will work on putting something together
 - Motion made to approve the 2015 Budget, seconded, all voted in favor, motion carried

Adjourn at 7:20pm

Respectfully submitted,

Leah Rounds

Secretary

West Colfax Association of Neighbors (WeCAN)

